



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Sullivan Electric & Pump, Inc. for irrigation, domestic water, booster stations and sewage lift station parts repairs and service as needed collegewide for FY2024-2025. Fiscal Impact: Estimated \$10,000.00

Presenter(s): Deborah Czubkowski, Vice President, Facilities Management

What is the purpose of this contract and why is it needed? This contract with Sullivan Electric & Pump provides maintenance and repair service to all types of pump equipment, irrigation, domestic water, booster stations, and sewage lift stations repairs. This vendor provides service that is crucial to the maintenance and repairs of our various pumping systems including our irrigation systems collegewide during FY2024-2025. This is imperative to the operation of the College.

What procurement process or bid waiver was used and why? Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there is no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. One quote was obtained by per campus location to identify the best value for the required commodity or service.

Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?
Yes, this is part of the June 2024 approved budget.

What fund, cost center and line item(s) were used? Funds available in FD100 CC0143 (GLC 62500).

Has Broward College used this vendor before for these products or services? Yes, this vendor has provided these services to the college for several years. This company is very experienced with all type of pumping equipment we use, and they provide excellent repair service.

Was there a return on investment anticipated when entering this contract? No.

Was that return on investment not met, met, or exceeded and how? Not Applicable.

Does this directly or indirectly feed one of the Social Enterprise tactics and how? Not Applicable.

Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

FISCAL IMPACT:

Description: Estimated \$10,000.00 CC0143, BU201, FD100, PG000222

06/11/24 CC0143 · Grounds Maintenance (\$10,000.00)

FY2024-2025

Donald Astrab

Donald Astrab, VP, Academic Operations, Analytics, & Comm

8/29/2024

APPROVAL PATH: 12104 Sullivan Electric & Pump, Inc. (Equipment, Parts and Repairs) FY2024-2025

 **Workflow**

 Synchronize Routing

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Deborah Czubkowski	VP, Facilities Management		 Completed	
2	Donald Astrab	Chief Operating Officer		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	Zaida Riollano	Procurement Approval		 Completed	
5	Rabia Azhar	CFO Review		 Completed	
5	Christine Sims	Budget Departmental Review		 Completed	
5	Legal Services Review Group	Review and Approval for Form and		 Completed	
6	Board Clerk	Agenda Preparation		 Pending	
7	District Board of Trustees	Meeting	12/10/24 11:00 AM	 Pending	
8	Electronic Signature(s)	Signatures obtained via DocuSig 		 Pending	
9	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**

Description of Services:

Sullivan Electric & Pump Inc, designs, manufactures, installs, and provides all types of pumps equipment, irrigation, domestic water, and motor repair and motor rewind facility with modern testing equipment for the college. Sullivan Electric & Pump Inc, provides all types of pumps equipment, irrigation, domestic water, booster stations, and sewage lift stations repairs. Sullivan's state-of-the-art warehouse is fully stocked with an in-house pump, motor repair and motor rewind facility with modern testing equipment. This service is crucial to the repairs of our pumps and irrigation systems college wide. This service is as needed for FY2024-2025

Location

Central Campus

3501 SW Davie Rd.

Davie, FL 33314

South Campus

7200 Pines Blvd.

Pembroke Pines, FL 33024

North Campus

1000 Coconut Creek Blvd.

Coconut Creek, FL 33066

Total Consideration Payable for the Services: \$10,000.00 during FY2024-2025. Unit pricing for services per attached



**EXHIBIT "A" to Purchase Order
STATEMENT OF WORK**



1942 8th Ave North Lake Worth, FL 33461
 Florida License #EC0001117
 Voice (561) 588-5886 / (800) 991-2770 Fax (561) 582-9344
 E Mail: Sales@sullivanelectric-pump.com

Quote

Date	Quote #
10/20/2022	

Billing Address
Broward College - Campus Wide

Ship Address
Broward College - Campus Wide

Quote By	Due Date	P.O. No.
KC	10/12024	

Description	Qty	Total
QUOTED BY: K.C. LAZERE REQUESTED BY: Lindel Davidson LOCATION: Broward College Campus Wide DESCRIPTION: BLANKET QUOTE ***** BLANKET ESTIMATE FOR ALL RELATED PUMP, MOTOR AND CONTROL REPAIRS NEEDED College wide **** Subtotal		0.00
Panel Shop Tech UPLOAD AND DESIGN PLC PROCESSOR TO REPLACE BAD UNIT FOR TWO PUMP SETUP	16	1,680.00
ZELIO SR3 26 L-O 24VDC RELAY OUT SR3B261BD PROCESSOR	1	492.82
0-200 PSI, 0-10 VDC PRESSURE TRANSDUCER	2	393.22
24 VOLT CABLE 4 PIN	2	36.69
RHINO 12VDC .83A / 120/240 AC POWER SUPPLY	1	43.99
FREQUENCY CONTROLLED FLOW METER (MUST DO FLOW CALIBRATION)	2	1,987.02
ALUMINUM ADAPTOR PLATE FOR FC-5000 DISPLAY	2	73.04
FLOW SENSOR , 220B (STANDARD) IMPELLER FLOW SENSOR	2	1,363.99
3" X 2" TAPPED SADDLE IPS	2	158.20
FLOW METER CALIBRATION WITH SFWM REPORT/ BROWARD	2	1,002.64

Please be advised that all Service Calls are charge for a minimum of two hour minimum and hourly thereafter

Qualifications -

- Labor to date is not included unless itemized in the quotation above.
- Concealed or unforeseen needed repairs will be estimated after shop evaluation of the equipment.
- Repair or replacement of auxiliary equipment such as motor starters, fuses, circuit breakers, control components, valves, check valves, piping is not included unless itemized in the quotation above.
- Proper access to site without the use of special equipment is assumed unless otherwise itemized in the quotation above.

Installation will comply with the current approved editions of the National Electric Code and the Florida Building Code with all approved addendum.

Terms --

- Net 10 days from invoice date. All labor to date is due 20 days from the quote date if quote is not accepted.
- Signature on this agreement constitutes contract between customer and Sullivan Electric & Pump, INC.

Warranty --

- 1 Year on supplied parts, excluding lamps, and conditional upon the manufacturer's acceptance of the warranty claim that the parts failure was a defect in manufacturing and not to improper use, lack of maintenance or improper application not caused by Sullivan Electric & Pump, INC.

Limited 90 Day warranty on all bearings, mechanical seals and Labor by Sullivan Electric & Pump, INC

- Warranty excludes consequential and acts of God damage

-The owner is responsible to properly use & maintain the product used in the installation according to all acceptable standards and practices including but not limited to NFPA publication 70B "Recommended Practice for Electrical Equipment Maintenance," current printed edition, NEMA MG2, current printed edition and manufacturer' d product manuals

A deposit is required on manufactured or special order products.



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 Florida License #EC0001117
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 E Mail: Sales@sullivanelectric-pump.com

Quote

Date	Quote #
10/1/2014	

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Broward College - Campus Wide

Ship Address
Broward College - Campus Wide

Quote By	Due Date	P.O. No.
KC	10/1/2024	

Description	Qty	Total
Field Service Technician TRAVEL TO SITE INSTALL ALL LISTED PARTS ABOVE MOUNT AND WIRE NEW DISPLAYS AND PLC, ADD NEW FLOWMETERS. WIRE TO SYSTEM AND TEST.	24	2,418.00
WIRE, TERMINALS, LOOM, HARDWARE ETC FOR PANEL RETROFIT	1	278.00
Subtotal		9,957.61

Please be advised that all Service Calls are charge for a minimum of two hour minimum and hourly thereafter

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Subtotal	\$9,957.61
Sales Tax (0.0%)	\$0.00
Total	\$9,957.61

Signature: _____

Authorized By (Print Name) _____

Date Approved _____